

WALLIS SPIRIT DRAGONS INC. –

Committee Meeting – 8 September 2014 – 4pm at Annabelle’s place

<p>Attendance: Lee Newell, Chris Hutchison, Sue Hutchison, Annabelle Lewis, Kim Manners, Laraine Hattersley Apols: Kathy Boyce. Welcome to guest, Elaine Charker.</p>		
ITEM and DISCUSSION	ACTION	WHO
<p>Minutes of July Meeting and Members meeting on 11 August: Kim/Sue</p>		
<p>Matters arising from Minutes: Discussion of days Chris and Sally available to sweep. Addressed in next section.</p>		
<p>Regattas: Elaine Charker lead discussion about Regatta preparation and Paddling times. A number of possibilities were considered, taking into account the availability of Sweeps. Though maximising fitness for regattas is important, the prime focus must be on getting as many of our paddlers on the water as often as possible. It was decided that we will look to having a Saturday or Sunday paddling time of 7.45 on the water for 8am start. Elaine will canvass paddlers.</p> <p>The committee expressed its confidence in the decisions of Coaches’ plans for the training of paddlers. Our coaches are well-trained and committed and no member of the committee felt that they had the skill or information to match that of our coaches. In regard to organisation and preparation for Regattas, the committee formally endorsed Elaine Charker as Team Manager and Coach and thanked Elaine for her work during the previous year and especially for taking on this responsibility into the future. We appreciate her desire to keep the committee informed of decisions made by Coaches in carrying out this role.</p>	<p>Paddlers to be asked regarding Saturday and/or Sunday later paddling time</p> <p>Notify John Whiteoak re changed time</p>	<p>Elaine</p> <p>Annabelle</p>
<p>Correspondence: OUT: Update sent to Dept of Fair Trading as required Incident Report re Lee’s accident to DBNSW</p> <p>IN: Annual report and Ex-Paddlers Survey from DBNSW Certificate of Currency (Public Liability insurance) from DBNS Reccy Club has offered Kim 80 Bingo Books for Bingo Night Numerous emails from DBNSW sent to all Committee members Accepted Lee/Chris</p>		
<p>Treasurer’s Report: Chris gave an update, but Report incomplete at this stage as some matters still need clarifying from last Financial year</p>	<p>Discuss with Di</p>	<p>Chris</p>
<p>Sub-Committees: It was decided that we would only have 3 sub-committees. Kim and Laraine willing to continue as Fund-Raising and Catering; Sue willing to continue with Membership role and though initially reluctant has agreed to continue with Publicity aspect as long as there is input and support from other committee members for specific tasks. Kim offered to be involved too. As discussed above, Elaine Charker, as Team manager will fulfil the Regatta sub-committee role, and, as with all other sub-committees is encouraged to co-opt other members for specific tasks as required.</p> <p>Reports: Fundraising and Catering Preparations for the Bingo night on 4 October is under way. All members asked to be involved as far as possible and to spread the word. A Flyer will be sent and Raffle tickets sold at the shop for 2 or 3 weekends prior to the event. Members have been asked to donate a bottle of wine and \$5 for this event. 6.30 for 7am start Sat 4 October Long Weekend.</p> <p>Chris and Ray Reeding are trying out a BBQ at the Farmers market in Forster every 3rd Saturday as a fund raiser. If successful will seek more support from Members.</p>	<p>Assist at and promote Bingo Night Sell (& buy) Raffle tickets</p>	<p>Committee and all members</p>

<p>Membership & Publicity: Membership Drive - after much discussion it was decided to do this on Monday 6 October – still the Long Weekend. Hopefully we can drum up some takers at the Bingo night. We will be doing it at the Foreshore and hope that as many members as possible will be able to be involved. Fortunately, though Sally is paddling at Forster early that morning she has agreed to come to Sweep from 10.30 that day. We are going to see if it would be feasible to take the big boat to the Foreshore on the hand trolley – to walk it from John Whiteoak’s place to the Foreshore – and maybe make a procession of it - bells and whistles – dragon head and drum. Will also have a Sausage Sizzle – gold coin donation.</p> <p>Sue is also co-ordinating publicity for Membership Drive and will be co-opting other members for their help.</p> <p>The concept of buying a WSD banner for up to \$100 was floated and will be considered further at a later date.</p> <p>Regattas: Team Manager co-ordinating any interest in Mylestrom and especially Forster Regatta in November. Training plans focussing on Forster.</p>	<p>Promote Membership Drive & take part as much as possible, esp.on 6 October.</p> <p>Buy 60 sausages & rolls Buy other items & bring BBQ & Gazebo</p>	<p>All members ..PLEASE.</p> <p>Annabelle</p> <p>Sue & Chris & ???</p>
<p>Maintenance issues: Boat Repairs: big boat has had 2 days spent on it. Still a bit more to do. More info as we progress. Boat Covers: awaiting quote from Trik Trim but other options being considered. More info later.</p>		
<p>General Business: Members to Committee Meetings: The committee discussed communication with members and determined that we wanted all members to know that they are very welcome to attend all committee meetings as visitors. The committee also determined that all meeting minutes would be distributed to all members.</p>	<p>Notify members that they’re welcome at all committee meetings. Minutes to go to all members</p>	<p>Secretary and all members</p>
<p>Updating info: Contact numbers need to be changed in a few places – Pacific Palms RE flyer, WSD brochure etc.</p>	<p>Update contacts</p>	<p>Secretary</p>
<p>Gmail: all expressed difficulty working with this system – eg Contact changes have to be made by each individual, cannot be done for whole system. So personal email addresses preferred where possible. Probably best if sending bulk mail to sent to both personal and WSD email addresses.</p>	<p>Use personal email addresses where possible</p>	<p>All members esp C’tee</p>
<p>Medical Forms: Jenny, Laraine, Wendy & Simone still need to update their Medical forms. Probably best to do at Paddling one morning when Sally is there as she has the forms. Only need to redate and re-sign if nothing changed</p>	<p>Update medical Forms</p>	<p>Jenny M., Laraine, Wendy, Simone</p>
<p>Meeting closed at 6.20 pm. Next meeting: Monday, 29 September 4pm, Annabelle’s (was to be Tuesday but changed so please put in your diaries) Mainly to finalise Bingo & Membership Drive arrangements .</p>		