

**WALLIS SPIRIT DRAGONS INC.**  
Committee Meeting – 15 May 2022 9am CAC

<p><b>Attendance:</b> Annabelle Lewis, Christine Rand, Liz Spinks, : Brian Cotterill, Janne Moran, Robyn Munson  <b>Apologies:</b> Pat Powell  <b>Guests:</b> Sally Cooke, Elaine Charker</p>		
ITEM and DISCUSSION	ACTION	WHO
<p><b>Minutes of previous Meeting on 20 March 2022:</b>  Moved that the minutes be accepted (Liz / Chris)  <b>CARRIED UNANIMOUSLY</b></p>		
<p><b>Business Arising:</b></p> <ul style="list-style-type: none"> <li>• <b>Easter Markets at CAC-</b> was for info only but made \$64 (shoes +)</li> <li>• <b>Tribe event</b> – was to be part of Men’s Come &amp; try but now on hold till Learn2Paddle program direction determined</li> <li>• <b>Paddling with GLPD</b> - postponed due to weather conditions</li> <li>• <b>New items purchased</b> – Stopwatch, Adjustable Paddle, Stroke Coach</li> </ul>		
<p><b>Correspondence</b>  None recorded this month</p>		
<p><b>Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>• Report tabled. Balance at end of April is \$6502.51</li> <li>• Moved that the Treasurer’s Report be accepted (Chris / Liz) - <b>CARRIED</b></li> </ul>		
<p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Trolley choices reviewed. Determined to go for the Gorilla trolley at \$209 from Mitre 10 - <a href="https://www.mitre10.com.au/gorilla-cartstm-steel-mesh-garden-cart-450kg">https://www.mitre10.com.au/gorilla-cartstm-steel-mesh-garden-cart-450kg</a></li> <li>• Work needed on base of big boat. Materials needed to be gathered and order of tasks determined. Will need 8 people to turn boat. Date will be a Sunday after 25 June when Brian back in Coomba. Complete before end July</li> </ul>	<p>Buy in Taree this week if possible. OR order online. Treasurer to reimburse. List task order Ask Sunday paddlers when date known.</p>	<p>Janne M – PU?  Annabelle – online order  Chris R –    Brian</p>
<p><b>Regattas</b></p> <ul style="list-style-type: none"> <li>• <b>Wauhope (Flamin’ Dragons)-</b> 11 and 12 June: 5 people for Saturday and 11 for Sunday . Car Pool? Check gazebo and related gear beforehand. \$40 for Sat &amp; Sun; \$30 for Sun only</li> </ul>	<p>Participants asked to pay now. Check gear after paddling</p>	<p>Chris R  Janne M  Brian</p>
<p><b>Request re Brenda from GLPD</b> to do some coaching with us. All agreeable. Will contact Wendy and ask that she negotiate directly with our coaches.</p>	<p>Contact Wendy from GLPD</p>	<p>Annabelle</p>
<p><b>Learn2Paddle program</b>  Sally &amp; Elaine spoke regarding the program. C’tee members have read the proposal. All agreeable that this program should be accepted and implemented. After discussion decided that</p> <p>cost would be set at \$25 with that waived if person joins WSD.  WSD will register for Dragonpass if L2P is a goer.  the 5 weeks from 21 August seems to be most suitable period  Sub-committee needed, but major implications are for the Publicity C’tee</p>	<p>Update D/Pass with DBNSW</p> <p>Sub-c’tee meet - include Publicity C’tee</p>	<p><b>Coaches</b> and co-opted members as necessary  <b>Pat (?)</b>  <b>Liz</b>  <b>Sally</b> update revSport.  <b>Annabelle</b> - fix website when details clear.</p>
<p><b>Review of Strategic Plan</b>  This item held over to June Meeting. Some aspects will be covered elsewhere.</p>		

<p><b>First Review of WSD Survey</b> To follow up... Buy Trolley for boat ramp mats</p> <p>On-water Capsize Drill</p> <p>Banner put up at Coomba Rd &amp; Lakes Way intersection. Brian and Sally happy to negotiate a time to do it together (really need 2 because of length)</p> <p>Sunday Paddling Theme Days – members were enthusiastic. Chris R will have a think and make a few plans.</p> <p>Co-ordinating better with CAC and other organisations re upcoming events and dates. Though advertised in The Breeze, would be better if dates could be notified sooner than currently.</p> <p>Clarify sub-Committee roles and membership – being addressed</p> <p>Search Bar on website? Ask Mark Pearce web-master to include</p> <p>A further review of Survey responses to be done later</p>	<p>Addressed</p> <p>Contact DBNSW for advice</p> <p>Locate banner – Pat???</p> <p>Sort out time &amp; what’s needed</p> <p>Consult The Breeze. A community calendar</p> <p>Committee and all Members</p> <p>Ask Mark</p>	<p><b>Annabelle</b></p> <p><b>Annabelle</b> contact Pat <b>Brian &amp; Sally</b> to put up</p> <p><b>Chris R</b></p> <p><b>Brian</b> – CAC co-ordinator <b>Annabelle</b> – calendar??</p> <p>Committee to formulate &amp; formalise <b>A’belle</b>- done</p>
<p><b>Committees and Sub-Committees:</b></p>		

COMMITTEE	COMMENT	ROLES & RESPONSIBILITIES	WHO
Fund-Raising	Only needed when something comes up where either needed. Form at the time on an ad hoc basis		<i>ad hoc</i>
Catering			
Membership	These two overlap a lot and so decided to blend into one sub-committee	<p><b>Membership</b> Plan programs &amp; activities to increase membership New member welfare/monitor; Admin updates: eg revSport</p>	<p><b>Robyn</b> – ensure each new member has a buddy <b>Sally</b> - M’ship Admin</p>
Publicity		<p><b>Publicity</b> Advertising/notifying WSD activities Supporting Membership drives and programs</p>	<p><b>Chris R</b> - Social Media, Links with other organizations – co-ordinate with <b>Sally &amp; Janne M Pat</b> (TBC) – Print Media <b>A’belle</b> update webpage</p>
Regattas		Liaise with other clubs and DBNSW as necessary to co-ordinate WSD involvement in regattas.	<p><b>Janne M</b> <b>Elaine</b> <b>Sally</b></p>
Maintenance		Observing for immediate needs; planning expected items ahead; preparing requirements for specific tasks; contacting members with details of help required and suggested dates.	<p><b>Brian</b> Co-opt as necessary and seek assistance from outside WSD as needed</p>
Learning2Paddle		This is a part of the Membership & Publicity sub-committee role. See above.	<p><b>Sally</b> revSport. <b>Coaches</b> – planning &amp; liaising with Publicity Committee <b>Annabelle</b> - website <b>Pat (?)</b> <b>Liz</b></p>

Social		Suggest activities to members, for WSD only or as part of other community events. Consult and co-ordinate re dates and organizational considerations See Member Survey results for suggestions. Set dates ahead to advertise so minimize clashes	<b>Jenny</b> <b>Chris R</b> – Walks in particular <b>Robyn</b> <b>Barbara</b> (to ask)
Uniform		Probably no need for an ongoing specific sub-committee but instead a co-ordinator able to call for assistance as necessary.	<b>Pat</b> may want to continue to co-ordinate or call on others to help. <b>Jenny &amp; Liz</b> expressed willingness.

\*\*\***Note:** Suggest sending info about Sub-Committee Roles, Responsibilities and Membership, to all members when finalised asking for offers to be part of a sub-Committee.

### **GENERAL BUSINESS**

Though many WSD members will be at the Wauchope regatta on 12 June, Jenny suggested that WSD have one of its standard banners on display at CAC 30<sup>th</sup> Anniversary Dinner on 12 June. All agreed a good idea.

**Jenny** will organise this.

### **NEXT MEETING**

**9am Sunday 19 June after Paddling** – will be reviewing WSD Strategic Plan and bringing up to date.